

PRENTON HIGH SCHOOL FOR GIRLS

STUDENT ACCEPTABLE USE AGREEMENT (AGED 11–16)

This agreement is to help you use technology safely, responsibly, and respectfully at school and at home.

For further details please see the Student Acceptable Use Policy on the school website;
www.prentonhighschool.co.uk

STAY SAFE ONLINE

- The school monitors your use of the internet, emails, and devices.
- Keep your usernames and passwords private.
- Do not share personal details (like your name, address, phone number) online.
- Be careful when talking to people online – not everyone is who they say they are.
- Report anything online that makes you feel uncomfortable.

USE TECHNOLOGY RESPONSIBLY

- School computers and internet are for schoolwork only – Do not use them for games, shopping, or streaming.
- Do not visit websites that are not suitable for your age.
- Do not try to download or upload large files unless you have permission.
- Do not try to get around the school's internet filters.

BE RESPECTFUL

- Treat others kindly when you're online or using school devices.
- Do not use rude, aggressive, or offensive language.
- Do not copy, delete, or change other people's files.
- Never take or share pictures of anyone without their permission.
- Only contact teachers using school email or Microsoft Teams – messages should always be polite. Teachers are not expected to access their school accounts outside school hours.

USING PERSONAL DEVICES

- Use of mobile phones is not allowed.
- USB's are not allowed.
- Follow the same rules on your own devices as you would on school ones.
- Do not try to install or change software on school computers.
- Report any damage or problems to a teacher straight away.

RESEARCH AND ONLINE WORK

- Always check that information you find online is accurate.
- Do not copy other people's work, music, or videos without permission.
- Make sure to give credit if you use someone else's ideas or work.

AI AND NEW TECHNOLOGIES

- AI may be used on occasion in a responsible and appropriate way with the guidance of a teacher.
- Do not put personal information into AI tools.
- Do not use AI to cheat, mislead, or harm others.
- AI usage is monitored

RESPECT THE RULES

- If you break these rules, you might lose access to the internet or school devices, be given a detention, or face other school consequences.
- Serious issues might lead to contact with parents / carers or the police.

SIGNING THE AGREEMENT

By signing this form, you agree to follow these rules when:

- Using school computers or internet (in or outside school),
- Using your own devices in school (if allowed),
- Using your devices at home to do school-related work.

Student Signature: _____

Student Name: _____ Date: _____