



PRENTON HIGH SCHOOL FOR GIRLS

REMOTE EDUCATION PROVISION: INFORMATION FOR PARENTS

Owned by:	O&P
Reviewed:	Autumn 2022
Ratified:	
Next Review:	

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where:

- due to specific circumstances, students are working off-site or elsewhere on-site.
- national or local restrictions require entire cohorts (or groups of students) to remain at home.

IN THE EVENT OF MY CHILD WORKING REMOTELY OFF SITE OR ON SITE DUE TO SPECIFIC CIRCUMSTANCES:

Parent/Carer Guidance for Accessing Remote Curriculum

In circumstances where your child is accessing the curriculum remotely either offsite or onsite, work will be accessed in the following way:

- All students are a member of a Remote Curriculum Team on Microsoft Teams for each subject they are studying.
- These are labelled in the following way: e.g., *RC Year 7 Maths/RC Year 7 English*.
- Students follow their normal timetable for the day as detailed in their planner/Class Charts.
- Students access the relevant RC Team for each lesson, choose the relevant topic area they are currently studying and complete the appropriate lesson on Teams.
- If the student does not know which topic they are currently studying, they should select a piece of work to complete as part of their ongoing revision for that subject.
- Students should then send their finished work to their teacher by using the private chat function on Teams or upload onto the 'files' section of the Team.

If your child has any questions about the work, they may send a message to the teacher on the chat function, however, the response may not be immediate given that teachers will be in the classroom working with students.

Student Guidance for Accessing Remote Curriculum

In circumstances where you are working outside the classroom, work will be accessed in the following way:

- You are a member of a Remote Curriculum Team on Microsoft Teams for each subject you are studying.
- These are labelled in the following way: e.g., *RC Year 7 Maths/RC Year 7 English*.
- You will follow your normal timetable for the day as detailed in your planner/Class Charts.
- You will access the relevant RC Team for each lesson, choose the relevant topic area you are currently studying in class and complete the appropriate lesson on Teams.
- If, for any reason, you do not know which topic you are currently studying, you should select a piece of work to complete as part of your ongoing revision for that subject.
- At the end of the lesson, you will then send your finished work to your teacher by using the private chat function on Teams OR uploading your work to the 'files' section of the Team.

If you have any questions about the work, you may send a message to the teacher on the private chat function, however, the response may not be immediate given that teachers will be in the classroom working with students.

IN THE EVENT OF A GOVERNMENT CLOSURE:

What should my child expect from remote education?

- All students who are working from home will register with their Form Tutor at 9am. Any student who has not registered by 9.15am will be contacted and attendance will be tracked in the usual way.

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- Students will follow their usual timetable and will have a variety of 'live' lessons, independent work and other activities delivered to them as per the guidance. Students will not be visible on screen but their attendance and participation will be monitored to ensure all are accessing lessons.

Will my child be taught broadly the same curriculum as they would if they were in school?

- The current timetable provides 3 lessons across the day. As we are currently operating a two-week timetable, we are able to deliver the range of subjects and provide our usual broad and balanced curriculum experience.
- Longer lessons allow for teachers to adapt their teaching to manage the remote delivery style. Three lessons per day is manageable for students and will support them to manage their schoolwork as well as their general well-being.
- In addition to timetabled lessons, work will be provided by the Student Engagement Team to cover: PSHE, Careers & Enterprise and PiXL Edge. This enhanced provision will provide students with an opportunity for independent work and will encompass these essential learning experiences.
- Additional events, opportunities, competitions and challenges are accessible via Social Media.
- Prenton High School Social Media platforms: *Twitter @prentonhigh | Instagram @prentonhighschoolforgirls | Facebook @prentonhighschool | School Website www.prentonhighschool.co.uk*

REMOTE TEACHING AND STUDY TIME EACH DAY

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

- Key Stage 3 and 4 5 hours plus any additional homework if required.
- Students will follow their usual timetable and are expected to participate in ALL lessons.
- They are also expected to complete independent tasks and activities as directed by their teacher or form tutor.
- Homework may be set if required and this will be communicated by your child's teachers.

ACCESSING REMOTE EDUCATION

How will my child access any online remote education you are providing?

- Lessons will be delivered using Microsoft Teams. Lesson resources are available on this platform.
- All students have access to this platform from their 365 school email system.
- Class Charts may also be used to send resources – teachers will guide students through this.
- Existing platforms will also remain in use: Tassomai, MathsWatch, SENECA, PiXL etc. Your child has access to these platforms as required for their age and subject choices.

If my child does not have digital or online access at home, how will you support them to access remote education?

- We have worked with students and their families to ensure access to suitable IT resources and connectivity.
- Any concerns or issues may be addressed by referring to the contacts section of the Remote Learning Policy which is viewable on the school website.
- By contacting the relevant person at school, we can resolve issues swiftly so that learning can continue for your child.

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How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

Some examples of remote teaching approaches:

- 'Live' teaching using Microsoft Teams.
- Recorded teaching – this may also be used in the case of a short term teacher absence.
- Platforms such as The Oak National Academy resources and Lexia.
- Independent work available from Class Charts or as directed by the teacher.
- Printed paper packs produced by teachers (e.g. workbooks, worksheets) if appropriate.
- Textbooks and reading books students have at home along with their usual school books or folders.
- Usual online platforms as directed by teachers: Tassomai, MathsWatch, Seneca etc.
- Lessons will be delivered using a range of approaches deemed appropriate by the teacher for the needs of the students and the demands of the subject.

ENGAGEMENT AND FEEDBACK

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- All students are expected to 'attend' remote lessons as per their usual timetable.
- Students are expected to complete all tasks and work set; including the completion of independent tasks.
- We ask parents to encourage their child to engage with work so that their progress can continue.
- If a child is not online for form time or a lesson, then this will be followed up using our usual attendance procedures.
- Parents and carers will be alerted if a student has 'missed' a lesson. This will be communicated via Class Charts.
- Parents and carers are encouraged to contact us if there are specific concerns in relation to learning.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Non-attendance or non-engagement with lessons will be followed up using our usual procedures.
- Parents / carers will be contacted in the usual way: email, phone call, zoom meeting etc.
- Any concerns will be shared with parents so that we can work in partnership to ensure a high quality learning experience for all students.
- Teachers will monitor engagement through questions during the lesson and the quality of work submitted.
- Subject Leaders will oversee engagement and will review the 'chat function' of lessons to assess student engagement.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children.

For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to providing feedback on student work is as follows.

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Staff will inform students of the different types of feedback. The most common approaches will be:

- Answering questions from students during the lesson using the 'chat function' on Microsoft Teams.
- Checking progress through the issuing of quizzes and online forms.
- Responding to work uploaded by students online.
- Setting tests or assessments.
- Using other online platforms such as Tassomai, MathsWatch, SENECA.
- Progress Reporting will continue in the usual way. Parents will receive Progress Updates and will be invited to remote Progress Evening events.
- We will continue to communicate any concerns in relation to progress in the usual way: telephone call, email, zoom meeting etc.

ADDITIONAL SUPPORT FOR STUDENTS WITH PARTICULAR NEEDS

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the challenge this may place on families, and we will work with parents and carers to support those students in the following ways:

The Head of Learning Support will:

- Work with the SEND Team to offer appropriate support to those students who require additional help or guidance.
- Support students and families who require additional guidance or intervention.
- Continue to apply usual procedures in relation to SEND e.g. working with Educational Psychologist, EHCP applications etc.
- Support staff to adjust teaching and resources to deliver lessons that are accessible and appropriate to the level of need.

REMOTE EDUCATION FOR SELF-ISOLATING STUDENTS

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If a student has a place at school as they are the children of critical workers or if they are vulnerable and they become unwell, they will continue to have access to remote learning as outlined above. We hope that this document is useful as you continue to support your child's education.

Updates will be communicated to you as guidance changes.

Please refer to the Remote Learning Policy on the school website for further detail or to access the channels of communication details.

Together, we are 'Making a Difference'.

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