



**PRENTON HIGH SCHOOL FOR GIRLS**

Making a positive difference today to achieve a better tomorrow

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**ADMISSION POLICY**

**2024/2025**

## **ADMISSION POLICY**

Prenton High School for Girls ("school") is an established, successful Single Academy Trust. It is an 11-16 all ability comprehensive school serving the local and wider community and welcomes applications from both within and outside the Wirral area. The school does not have an aptitude test for prospective students and the school is fully inclusive.

## **ADMISSION NUMBER**

The Published Admission Number (PAN) for the school is 158. The PAN applies to Year 7 only, however, the Governors have also determined that each year group at the school is able to admit 158 students. Students with an education health and care plan that names the school will be admitted and the number of available places will reduce accordingly.

## **ADMISSION CRITERIA FOR YEAR 7**

As an academy the Governing Body is the Admissions Authority and as such is responsible for the decisions on admission to the school.

Our admission procedure is co-ordinated by the Local Authority in accordance with the Wirral Coordinated Admissions Scheme and all deadlines within the scheme should be adhered to.

We recommend that prospective parents and carers refer to the following Local Authority publications, available online at [www.wirral.gov.uk/admissions](http://www.wirral.gov.uk/admissions), which provide a timetable for admissions to secondary schools together with any additional information relevant to admissions:

- Secondary Education in Wirral
- Admissions Policies for Secondary Schools

Where the school is undersubscribed, it will admit all applicants. Where the school is oversubscribed, it will admit applicants in accordance the following criteria:

- a. Children who are in care or formerly in care of the Local Authority as defined by the Schools Admission Code.
- b. Children of staff at the school. Priority will be given where the student is the daughter of a member of staff who has been employed by the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- c. Children who have a valid medical reason for a specific placement. You must give details on the preference form and this may be checked by a medical officer of the health authority. A letter of support from a senior healthcare professional (e.g. Doctor, Social Worker or Psychologist) is essential as evidence when you submit your preference form, if admittance to the school is to be made under the criterion. You need to make it clear why only this school is appropriate for your child's medical needs.
- d. Students who have a sister (including half or stepsisters living in the same household) on roll at the school when the student starts school and is of statutory school age.

We will then consider where the child lives. Priority will be given to those children who live nearest to the school. A computer mapping system, based on Ordnance Survey maps, is used to measure distances from your home address to the school gate nearest to your child's home, using the shortest route which may include road and/or a footpath (which is considered a safe walking route).

## **TIE BREAK**

Where it remains impossible to distinguish priority between two applications using the above oversubscription criteria, priority shall be determined by the process of random allocation that shall be overseen by a person independent of the school.

## **TWINS / MULTIPLE BIRTHS**

Where the final place is offered to one twin or multiple births, all the multiples will be admitted, even if this means going over the Published Admissions Number.

## **WITHDRAWAL OF OFFERS**

Any offer of a place may be withdrawn if it is discovered that it has been offered in error, has not been accepted within a reasonable period, or it is established that misleading information has been provided in order to secure an offer e.g. place of residence or in relation to sibling connections.

## **LATE APPLICATION**

Late applications will be dealt with in accordance with the arrangements applied by Wirral Borough Council

## **ALLOCATION OF PLACES AND APPEALS**

Places will be offered in accordance with the arrangements applied by Wirral Borough Council until the school's admission number has been reached. If places become available after the initial allocation, the Local Authority will offer the places to children on the re-allocation list following the same criteria as stated above. Your position on the re-allocation list can be sought from the Local Authority. If an application has been turned down, parents can show continued interest in the school by contacting the Local Authority Admissions Team and following the appeals process.

## **ADMISSIONS DURING THE ACADEMIC YEAR**

In year requests will be considered by the Governing Body but will initially be co-ordinated by the Local Authority. Applications received outside the normal admission round, will be offered a place at the school if places are available. Any decisions with respect to admissions are made with reference to the same criteria as for Year 7 placements.

## **WAITING LIST**

The school will hold a waiting list, where it is oversubscribed, until 31<sup>st</sup> December in the admission year for Year 7.